

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
DECEMBER 6, 2011
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER AT 6:30 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors:

J. Neil Campbell, President - present	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President – present	<i>(Finance Committee)</i>
Diane M. Brownfield – present	<i>(Education & Community & Student Relations Committees)</i>
Joseph E. Dunn, Jr. – present	<i>(Finance Committee)</i>
James L. Fox – present	<i>(Education & Community & Student Relations Committees)</i>
Paul L. Johnson - present	<i>(Operations Committee)</i>
Laurie C. Knecht - present	<i>(Operations Committee)</i>
William A. Sweigart – present	<i>(Finance Committee)</i>
Dr. Tonya Thames Taylor - present	<i>(Education & Community & Student Relations Committees)</i>

Administration:

Richard W. Como, Superintendent of Schools - present
Kenneth D. Lupold, Director of Business Administration/Board Secretary - present
Dr. Angelo Romaniello, Assistant Superintendent & Director of High Schools - present
Dr. Teresa Powell, Director of Elementary Education & Mathematics Specialist K-12 - present
Dr. Orysia Stanko, Director of Middle Schools - present
Dave Krakower, Director of Special Education - present
Erika Zeigler, Director of Human Resources - present
Abdallah Hawa, Director of Technology - present

Solicitor:

James E. Ellison, Esquire - present

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Addition:

- 2. A. 1. a. 4. Finance Committee – Human Resources – Resignations: Burns, Marina
- 2. A. 1. a. 5. Finance Committee – Human Resources – Resignations: Griffy, Byron
- 2. A. 1. a. 6. Finance Committee – Human Resources – Resignations: Jones, Felicia

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the November 22, 2011 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes
 11-22-2011

 Approved

 Vote: 9-0-0

Motion: Diane Brownfield

Second: Paul Johnson

Vote: 9-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

None

EXECUTIVE SESSION

An executive session was held on Tuesday, November 22, 2011 from 7:40 to 7:55 p.m. for legal reasons. An executive session was held on Tuesday, December 6, 2011 from 5:30 to 6:05 p.m. for legal and personnel reasons.

SUPERINTENDENT’S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
December 19 th thru January 2, 2012	~	Winter Break	<i>All schools are closed.</i>
January 10, 2012	6:00 p.m.	All Committee Meetings	9/10 Center Auditorium
January 16, 2012	~	Martin Luther King, Jr. Day Observed	<i>All schools & offices closed.</i>
January 24, 2012	7:00 p.m.	School Board Meeting	9/10 Center Auditorium
January 30, 2012	~	Full Day In-service	<i>No school for students.</i>

BOARD PRESIDENT'S REPORT

SPECIAL REPORTS

STUDENT REPRESENTATIVE'S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Neil Campbell, Board President*)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: Diane Brownfield

Second: Paul Johnson

Vote: 9-0-0

2. **FINANCE COMMITTEE** (*Rick Ritter, Chair*)

A. **Human Resources**

1. **Resignations - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) Jones, Margaret, 6.5 Hour Special Education One-on-One Aide for the Coatesville Area Senior High School. Letter Dated: 11/30/11. Reason: Personal. Effective: 1/13/12.
- 2) Welpe, Elena, 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School. Letter Dated: 11/18/11. Reason: Personal. Effective: 11/18/11.
- 3) Young, Jodi, 2.0 Hour Cafeteria/Playground Aide for the Reeceville Elementary School. Letter Dated: 11/21/11. Reason: Personal. Effective: 12/16/11.
- 4) Burns, Marina, 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School. Letter Dated: 11/30/11. Reason: Personal. Effective: 12/31/11.

- 5) Griffy, Byron, 6.5 Hour Special Education One-on-One Aide for the North Brandywine Middle School. Letter Dated: 12/5/11. Reason: Personal. Effective: 12/5/11.
- 6) Jones, Felicia, 6.5 Hour Special Education One-on-One Aide for the Friendship Elementary School. Letter Dated: 12/5/11. Reason: Personal. Effective: 12/5/11.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATSS

- 1) Welp, Elena, Substitute Cafeteria/Playground Aide and Instructional Aide for the Caln Elementary School. Salary: \$9.50/hr./\$10.50/hr. Effective: 12/7/11. SP4: Staff.

b. FEDERATION

- 1) Ryan, Shannon, 3.75 Hour General Utility Worker for the Coatesville Area Senior High School. Posted: 11/15/11 (Ray). Salary: \$14.46/hr (\$14.66/hr after 90-day probation). Effective: 1/3/12. SP4: Staff.

3. **Creation of New Position(s)**

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

4. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Fisher, Robert, Principal for the Coatesville Area Senior High School. Letter Dated: 10/19/11. Reason: FMLA. Effective: 10/5/11 – 10/17/11, 10/27/11 – 11/4/11.
- 2) Rose, Paul, Controller for the Coatesville Area School District. Letter Dated: 11/1/11. Reason: FMLA. Effective: 10/25/11 – 11/23/11.

b. CATA

- 1) Berish, Chad, Physical Education Teacher for the South Brandywine Middle School. Letter Dated: 11/29/11. Reason: Extended FMLA. Effective: 11/30/11 – 12/16/11.
- 2) Chrisman, Jennifer, Kindergarten Teacher for the Rainbow Elementary School. Letter Dated: 11/10/11. Reason: FMLA. Effective: 12/13/11 – 1/6/12.

- 3) Feldman, Scott, Social Studies Teacher for the Alternative Education Program. Letter Dated: 11/11/11. Reason: FMLA. Effective: 12/16/11 – 3/9/12.
- 4) Gouba, Elaine, Librarian for the King’s Highway Elementary School. Letter Dated: 11/4/11. Reason: FMLA. Effective: 11/3/11 – 1/3/12.
- 5) Hill-Kimes, Denise, Math Achievement Support Teacher for the Friendship Elementary School. Letter Dated: 11/28/11. Reason: FMLA. Effective: 1/3/12 – 1/13/12.
- 6) Maurer, Dennis, Elementary Teacher for the Caln Elementary School. Letter Dated: 11/28/11. Reason: FMLA. Effective: 11/9/11 – 11/18/11.
- 7) Stuart, Gail, English Teacher for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 10/31/11. Reason: FMLA. Effective: 11/1/11 – 11/23/11.
- 8) Womer, Julie, Math Teacher for the Coatesville Area Senior High School. Letter Dated: 9/22/11. Reason: FMLA. Effective: 11/21/11 – 1/25/12.

c. FEDERATION

- 1) Bookman, James, Head Custodian for the South Brandywine Middle School. Letter Dated: 11/11/11. Reason: FMLA. Effective: 11/18/11 – 2/23/12.

5. **Voluntary Transfers:**

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

6. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Macolino, Kim, move from 6.5 Hour Instructional Aide for the Friendship Elementary School to Library Secretary for the Reeceville Elementary School. Posted: 11/2/11 (Coppadge). Salary: \$15.00/hr. Effective: 12/7/11.

b. FEDERATION

- 1) McWilliams, MaryAnn, move from General Utility Worker “C” Level @ \$14.92/hr to General Utility Worker “B” Level @ \$15.33/hr for the Caln Elementary School. Effective: 11/21/11.

7. **Tenure**

RECOMMENDED MOTION: That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Kathleen Neufer 8/18/11

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

None

4. **OPERATIONS COMMITTEE** (*Laurie, Knecht, Chair*)

None

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Dr. Tonya Thames Taylor, Chair*)

A. **C.A.S.H. Spanish Honors Trip to San Antonio, TX on April 3rd to 6th, 2012**

RECOMMENDED MOTION: That the Board of School Directors approves the C.A.S.H. Spanish Honors trip to San Antonio, Texas from April 3rd to April 6th, 2012.

B. **C.A.S.H. Ski Club Trip to Sugarbush, VT on February 24th to 26th, 2012**

RECOMMENDED MOTION: That the Board of School Directors approves the C.A.S.H. Ski Club Trip to Sugarbush, Vermont from February 24th to February 26th, 2012.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

None

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

Dr. Tonya Thames Taylor announced two upcoming events:

- The Brandywine Health Foundation will be holding an event on Thursday, December 8, 2011.
- The Martin Luther King, Jr. Day of Service will be held at the Coatesville Area Senior High School on Monday, January 16, 2012 from 8:00 a.m. to 1:00 p.m.

ADJOURNMENT

This meeting was adjourned at 6:46 p.m. on a motion by Paul Johnson and seconded by Diane Brownfield.

Respectfully submitted,
Karen Jackson, Recording Secretary

Kenneth D. Lupold, School Board Secretary

If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.